

RESOLUTION NO. 2019 - 37

**A RESOLUTION OF THE NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS RESCINDING RESOLUTION NOS. 2006-10, 2009-48, 2011-145, AND 2011-163; ADOPTING A CONSOLIDATED FEE SCHEDULE FOR THE ENGINEERING SERVICES DEPARTMENT AND PLANNING & ECONOMIC OPPORTUNITY DEPARTMENT, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the review of applications filed pursuant to the Land Development Codes of Nassau County require staff hours for review, inspections, meetings, etc. and incur costs that should not be born by general revenue; and

**WHEREAS**, the fees set forth herein address the costs for staff time and properly assess those costs to applicants; and

**WHEREAS**, The County hired Fiscal Choice Consulting, LLC in June 2018 to conduct comprehensive fee studies for fees charged by various departments of the County, specifically the Engineering Services Department and Planning and Economic Opportunity Department, and make recommendations regarding fee structure modification, including updates to existing fees and/or proposal of any new fees, and recommendations around an annual update process.

**WHEREAS**, based upon those recommendation, the Board of County Commissioners has found it necessary to rescind Resolution nos., 2006-10, 2009-48, 2011-145, 2001-163 and any amendments thereto, and approve a resolution of the Board of County Commissioners of Nassau County, Florida adopting a consolidated fee schedule for the Engineering Services Department and Planning & Economic Opportunity Department, attached hereto as Exhibit "A".

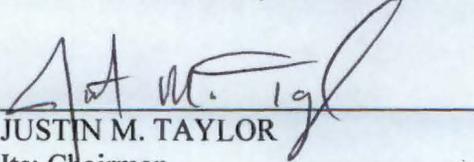
**WHEREAS**, moving forward, the fees are to be reviewed and revised each year to ensure that the cost of providing services is fully covered by an appropriate user fee; and

**WHEREAS**, the Board finds it to be in the best interest of the citizens of Nassau County to adopt the proposed review fees; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA** that 1) Resolution Nos. 2006-10, 2009-48, 2011-145, 2011-163, and any amendments thereto, are hereby rescinded, and this resolution of the Board of County Commissioners of Nassau County, Florida is hereby approved, adopting a consolidated fee schedule for the Engineering Services Department and Planning & Economic Opportunity Department as set forth in the attached Exhibit "A".  
2) Said fees shall become effective on June 24, 2019.

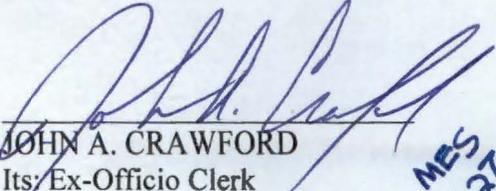
DULY ADOPTED this 25th day of March, 2019.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA

  
JUSTIN M. TAYLOR  
Its: Chairman

RES. 1. 2019-37

ATTEST as to Chairman's Signature:

  
JOHN A. CRAWFORD  
Its: Ex-Officio Clerk

MES  
03-27-19

Approved as to form and legality by the  
Nassau County Attorney:

  
MICHAEL S. MULLIN



**EXHIBIT "A"**  
**Planning Economic Opportunity and**  
**Engineering Services**  
**Consolidated Fee Schedule**

Resolution 2019-37

(Full Cost of Billed Service)  
 Proposed Fee

| <b>BOARD ITEMS</b>  |                   |
|---|-------------------|
| Appeal to BOCC  | \$2,635.00        |
| Extension Request   | \$197.00          |
| <b>Conditional Use and Variance Board</b>   |                   |
| Conditional Use   | \$1,073.00        |
| Variance  | \$1,073.00        |
| <b>Planning and Zoning Board</b>  |                   |
| Rezone  | \$1,417.00        |
| Small Scale Future Land Use Map (FLUM) Amendment (<10 acres)                              | \$1,248.00        |
| Large Scale Future Land Use Map (FLUM) Amendment (+10 acres)                              | \$2,073.00        |
| <b>Planned United Development (PUD)</b>   |                   |
| Rezone to PUD (10 acre minimum)   |                   |
| Residential (Multi-family or SFH) 50 or fewer DU  | \$3,139.00        |
| Residential (Multi-family or SFH) 51-150 DU   | \$3,182.00        |
| Residential (Multi-family or SFH) >150 DU   | \$4,096.00        |
| Non-Residential 25,000 sq. ft or less   | \$2,985.00        |
| Non-Residential > 25,000 sq. ft   | \$4,052.00        |
| Mixed Use (Fee based on 1/2 residential + 1/2 commercial)                                 | 1/2 Res + 1/2 Com |
| PUD Modification - Minor  | \$2,319.00        |
| PUD Modification - Major  | \$4,302.00        |
| <b>Developments of Regional Impact (DRI) / Development of Critical Concern (DOCC)</b>     |                   |
| New Development of Regional Impact / DOCC   | \$11,088.00       |
| Existing DRI - Notice of Proposed Change  | \$1,931.00        |
| <b>East Nassau Community Planning Area (ENCPA)</b>  |                   |
| Detailed Specific Area Plans (DSAP)   | \$14,679.00       |
| Minor Modification  | \$5,828.00        |
| Major Modification  | \$8,515.00        |
| Preliminary Development Plan (PDP)  | \$4,487.00        |
| Minor Modification  | \$5,828.00        |
| Major Modification  | \$8,498.00        |
| <b>**PUBLIC NOTICE FEES FOR ADVERTISEMENTS AND MAILOUTS WILL BE PASSED TO APPLICANT**</b> |                   |

| <b>DEVELOPMENT REVIEW FEES</b>  |                               |
|---|-------------------------------|
| Pre-Application Meeting   | <b>FREE</b>                   |
| <b>Plat (PL) Review</b>   |                               |
| Preliminary Plat or Re-Plat Review                                    | \$1,095.00                    |
| Preliminary Plat or Replat Add'l Fee per Lot                          | \$21.00                       |
| Additional Plat Reviews (Over 3)                                      | 1/2 First Review Fee          |
| Vacation or Partial Vacation of a Plat                                | \$484.00                      |
| Final Plat (BOCC)   | \$929.00                      |
| Final Re-Plat (BOCC)  | \$944.00                      |
| Re-Certification Fees (Payable to BOCC)                               | \$240 per sheet               |
| Recording Fees (Payable to NC Clerk of Court)                         | \$35 - 1st pg + \$20 add'l pg |
| <b>Preliminary Binding Site Plan (PBSP) Review</b>                    |                               |
| Residential (Multi-family or SFH) 50 DU or fewer                      | \$2,122.00                    |
| Residential (Multi-family or SFH) 51-150 DU                           | \$2,212.00                    |
| Residential (Multi-family or SFH) > 150 DU                            | \$2,393.00                    |
| Non-Residential 25,000 sq. ft or less                                 | \$2,122.00                    |
| Non-Residential > 25,000 sq. ft                                       | \$2,266.00                    |
| Mixed Use (Fee based on 1/2 residential + 1/2 commercial)             | 1/2 Res + 1/2 Com             |
| Preliminary Binding Site Plan Modifications                           | \$1,716.00                    |
| Additional Preliminary Binding Site Plan Reviews (Over 3)(Per Review) | 1/2 First Review Fee          |



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**(Full Cost of Billed Service)**  
**Proposed Fee**

| <b>Site Engineering Plan (SEP) / Construction Plan Review</b>     |                      |
|---|----------------------|
| Residential (Multi-family or SFH) 50 DU or fewer                  | \$2,575.00           |
| Residential (Multi-family or SFH) 51-150 DU                       | \$2,666.00           |
| Residential (Multi-family or SFH) > 150 DU                        | \$2,846.00           |
| Non-Residential 25,000 sq. ft or less                             | \$2,666.00           |
| Non-Residential > 25,000 sq. ft                                   | \$3,046.00           |
| Mixed Use (Fee based on 1/2 residential + 1/2 commercial)         | 1/2 Res + 1/2 Com    |
| Site Engineering Plan Modifications                               | \$1,517.00           |
| Additional Site Engineering Plan Reviews (Over 3)(Per Review)     | 1/2 First Review Fee |
| <b>Final Development Plan Review (FDP) (Class II Requirement)</b> |                      |
| Residential (Multi-family or SFH) 50 DU or fewer                  | \$2,969.00           |
| Residential (Multi-family or SFH) 51-150 DU                       | \$3,201.00           |
| Residential (Multi-family or SFH) > 150 DU                        | \$3,513.00           |
| Non-Residential 25,000 sq. ft or less                             | \$2,969.00           |
| Non-Residential > 25,000 sq. ft                                   | \$3,482.00           |
| Mixed Use (Fee based on 1/2 residential + 1/2 commercial)         | 1/2 Res + 1/2 Com    |
| Final Development Plan Modifications                              | \$2,194.00           |
| Additional Final Development Plan Reviews (Over 3)(Per Review)    | 1/2 First Review Fee |
| <b>Other Development Review Fees</b>                              |                      |
| Final Site Inspection - Residential                               | \$250.00             |
| Final Site Inspection - Non-Residential                           | \$250.00             |
| Reinspection for Trees  | \$191.00             |
| Tree Barricade Inspection - Residential                           | \$191.00             |
| Tree Barricade Inspection - Non-Residential                       | \$250.00             |
| Tree Final Inspection - Residential                               | \$191.00             |
| Tree Final Inspection - Non-Residential                           | \$250.00             |
| Tree Protection & Replacement Plan                                | \$530.00             |
| Tree Restoration Plan   | \$640.00             |
| <b>**FIRE RESCUE FEES NOT INCLUDED**</b>                          |                      |

| <b>PERMITS &amp; OTHER REVIEW FEES</b>                |            |
|---|------------|
| Agricultural Stand Permit                             | \$100.00   |
| Agricultural Stand Permit Renewal                     | \$50.00    |
| Alcohol License Review                                | \$60.00    |
| Buildable Lot Letter                                  | \$139.00   |
| Comprehensive Plan Construction Letter                | \$321.00   |
| Doggie Dining Permit                                  | \$42.00    |
| Due Diligence Request                                 | \$1,556.00 |
| Family Hardship Development                           | \$422.00   |
| Impact Fee Determination                              | \$543.00   |
| Impact Fee Waiver                                     | \$547.00   |
| Lot Split Review                                      | \$211.00   |
| Mobility Fee Determination                            | \$284.00   |
| Mobility Plan Review                                  | \$3,397.00 |
| Non-Conforming Use Determination                      | \$103.00   |
| Open Rural Homestead Exemption                        | \$300.00   |
| Rural Subdivision                                     | \$592.00   |
| Sexually Oriented Business License Review (New)       | \$250.00   |
| Sexually Oriented Business License Review (Renewal)   | \$250.00   |
| Sexually Oriented Business Employee License (New)     | \$50.00    |
| Sexually Oriented Business Employee License (Renewal) | \$25.00    |
| Special Event Sign Permit                             | \$74.00    |



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(Full Cost of Billed Service)  
 Proposed Fee

|   |            |
|---|------------|
| Telecommunications & Wireless Facility Review (3rd party review fee not included) | \$3,733.00 |
| Temporary Outdoor Sales Permit  | \$50.00    |
| Traffic Study Review Fee (3rd party review fee not included)                      | \$192.00   |
| Transportation Impact Analysis  | \$644.00   |
| Waiver of Road Frontage   | \$210.00   |
| Zoning Certification  | \$42.00    |

| <b>ENGINEERING DEPARTMENT</b>  |             |
|--|-------------|
| Existing Driveway Permits  | \$232.00    |
| Curb/Gutter Permits (incl. inspectors)   | \$232.00    |
| New Driveway Install Permits (incl. inspectors)  | \$509.00    |
| Sidewalk Only Permits Issued   | \$232.00    |
| Golf Cart Registration   | \$116.00    |
| Driveway Reinspection  | \$104.00    |
| Utility Minor Permits - up to 500'   | \$716.00    |
| Utility Major Permit - 501' - 2000'  | \$1,054.00  |
| All Utilities over 2001'   | \$1,415.00  |
| Building Permits Reviewed (no current fee)   | \$12.00     |
| Borrow Pit Applications  | \$158.00    |
| Board Submittals (Variances, Waivers, Etc.)  | \$755.00    |
| Appeal Applications  | \$267.00    |
| ROW Abandonments   | \$368.00    |
| Subdivision 1-10 lots (CEI)  | \$8,839.00  |
| Subdivision 11-50 lots (CEI)   | \$9,846.00  |
| Subdivision 51-100 lots (CEI)  | \$11,855.00 |
| Subdivision 101 or more lots (CEI)   | \$15,070.00 |
| House Moving   | \$181.00    |
| Oversize Loads   | \$181.00    |
| DRC ROW Work - Traffic Intersections, Curb Cuts & Inspections<br>(turn lanes, sidewalks, etc.) | \$6,021.00  |
| CEI Non-Subdivision Inspections  | \$11,941.00 |

**CHECKS MADE PAYABLE TO: NASSAU COUNTY BOCC**